

State-Mandated Cybersecurity Course

A new state law, [HB 3834](#)

(<https://capitol.texas.gov/tlodocs/86R/billtext/pdf/HB03834F.pdf#n>

effective June 14, 2019, requires all local government employees and elected officials who have access to a local government computer system or database to complete a cybersecurity training program certified by the [Texas Department of Information Resources \(DIR\)](#) (<https://dir.texas.gov/>) at least annually.



Registration for the TAC free cybersecurity training course that has been certified by the DIR is now open, and the course launches for registered counties on Jan. 15, 2020. County officials and staff have until June 14, 2020, to complete training for the first annual requirement.

To ensure convenient and efficient implementation for Texas counties, TAC is relying on commissioners courts to enroll their county staff *in its entirety*, rather than on an individual or office level.

Enrolling Your County in TAC's Certified Course

To enroll your county in TAC's free course, complete the following steps:

1. Have your commissioners court approve enrolling your county's employees.
2. Submit the completed [enrollment form](#) (</TAC/media/TACMedia/Education/Cybersecurity/TAC-Cybersecurity-Training-Program-Enrollment-Form.pdf>) to TAC via [DocuSign](#) (<https://na3.docusign.net/Member/PowerFormSigning.aspx?>

Questions? Contact Us

Contact TAC
Membership Services
[by email](#)
(<mailto:SecurityTraining@co>)
or phone at (800) 456-5974.

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[PowerFormId=20fc39ce-7c02-4d31-a586-877ce32cc9c8&env=na3-eu1&acct=1f6a4ed6-5c34-4a01-8feb-5a2407135462&v=2](mailto:SecurityTraining@county.org)), email
(mailto:SecurityTraining@county.org) or fax to (512) 477-1324.

3. Download the user enrollment template (</TAC/media/TACMedia/Education/Cybersecurity/TAC-Cybersecurity-User-Import-Template-certified.xlsx>), complete the requested information for your county's employees and send via email (mailto:SecurityTraining@county.org) in .xls, .xlsx or .csv format.

Please note that all fields in the enrollment template (</TAC/media/TACMedia/Education/Cybersecurity/TAC-Cybersecurity-User-Import-Template-certified.xlsx>) are required. Please be sure that all enrolled users have an email address (this is how training is sent) and that all information is spelled correctly, or training will not be sent properly.

Other Cybersecurity Training Offered by TAC

Since January 2019, TAC has provided free cybersecurity training to nearly 12,000 county employees. This currently assigned training is not certified to fulfill HB 3834's requirements. **All counties, even those enrolled in TAC's current training program, will need to register specifically for the new certified training.**

Questions? Contact TAC Membership Services (mailto:SecurityTraining@county.org) at (800) 456-5974.

Counties Registered for TAC's Certified Course

Below you'll find a list of the counties that have begun or completed the registration process for the certified cybersecurity course. For questions about the status of your county's registration, contact TAC Membership Services (mailto:SecurityTraining@county.org).

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